



## Truckee (TTSA) Facility and Camping Guidelines

### Revised July 2021 TABLE OF CONTENTS

Table of Contents .....	1
Introduction.....	3
Map of Soar Truckee .....	4
Reservations and Payments .....	5
Reservations	
Campsite Fees	
Check-In/Check-Out	
Payment	
Cancellation/Refund	
Amenities .....	6
Battery Charging Station for Glider Batteries	
BBQs	
Electricity	
FedEx	
Golf Carts	
Lost and Found	
Mail Service	
Microwave	
Spare Keys	
Suggestion Box	
Vehicle Washing	
Water Tanks	
WIFI	
Health and Safety .....	8
AED	
Alcohol	
Covid-19	
Crittters	
Driving at Soar Truckee	
<b>Emergencies</b> .....	<b>8</b>
Fellow Aviators	
<b>Fire/Emergency Planning &amp; Evacuation Plan</b> .....	<b>8</b>
Illicit and/or Recreational Substances	
Ticks and Mosquitoes	
Tobacco Products	

General Guidelines.....	9
Campsite Appearance	
Children	
Cleanliness and Upkeep of Facilities and Grounds	
Discrimination	
Drones	
Dump Station	
Ejection/Removal	
Fires	
Fireworks and Firearms	
Generators/solar panels	
Parking Vehicles	
Pets	
Photography	
Quiet Hours	
Site Occupancy	
The Need for Speed (Speed Limit)	
Tools	
Trespass	
Vehicle Repairs	
Visitors	
Facilities and Grounds .....	12
Bathrooms	
BBQ Area	
Campsites	
Dumpster	
Gate	
Office	
Off-Limit Areas	
Outside Sink	
Recycle Bins	
Refrigerator	
Shower	
The “Shedo”	
Viewing Platform	
<b>Fire Safety.....</b>	<b>13</b>
Safety zones in the campsites	
Site cleanliness/pine needles	
Fire Extinguishers	
<b>Pre-Emergency Plan .....</b>	<b>14</b>
<b>Soar Truckee Evacuation Plan .....</b>	<b>17</b>
“Bear Free” Song .....	18
SIGNATURE OF AGREEMENT .....	19



## INTRODUCTION

**Welcome! We are happy to welcome you to the Soar Truckee Camping.**

Soar Truckee is a California 501c3 charitable organization. Our charter is to provide flight education to local youths. This effort is funded partially by the Truckee Tahoe Airport and largely by revenue we generate from rides, instruction, tie downs and campsite fees.

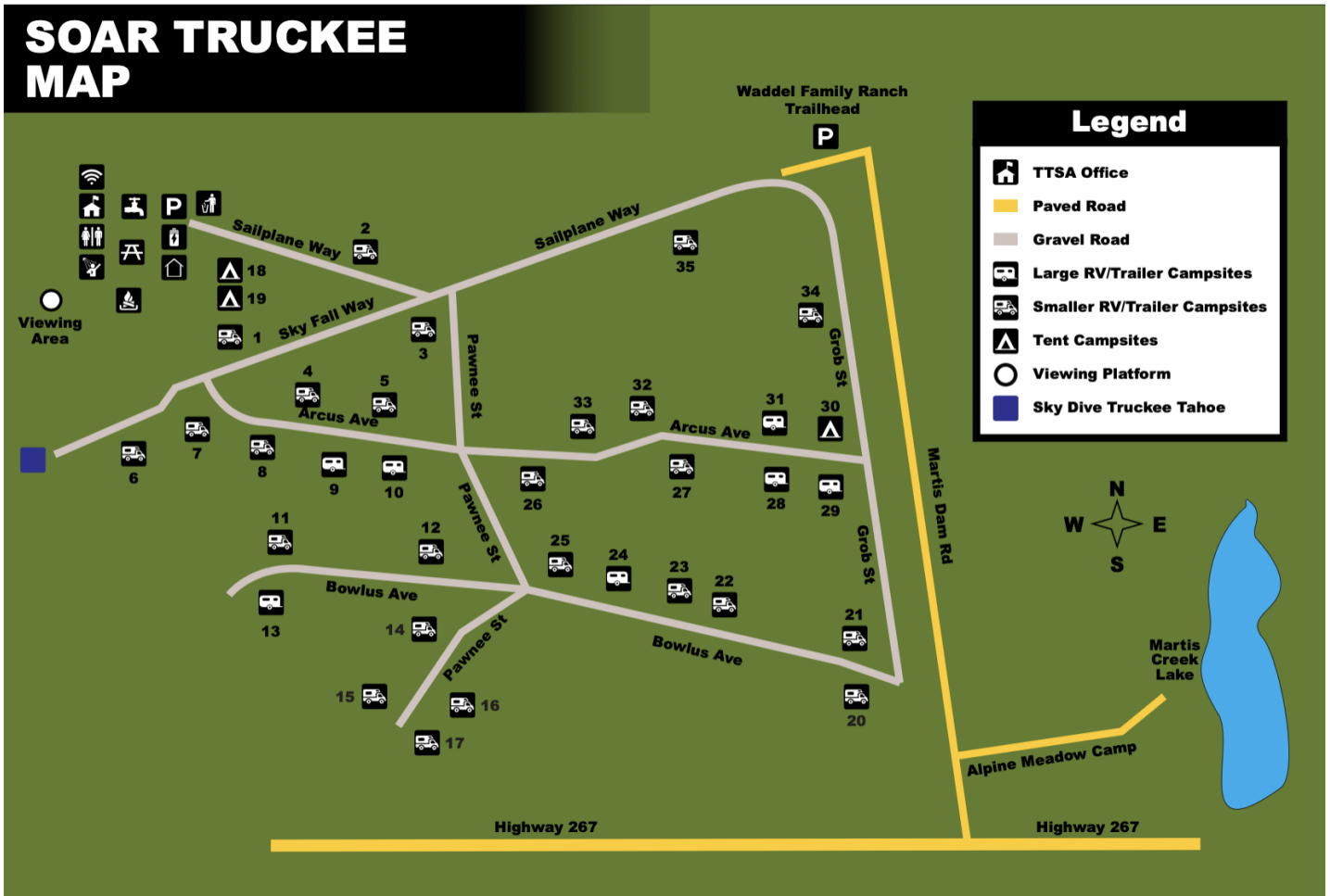
We are glad you have chosen to fly with us. Truckee is one of the best Alpine Soaring venues in the world. Thousands of power and glider operations take place every year at Truckee, and our staff are FAA certified and have years of experience flying in the mountains.

Truckee airport has a control tower and all operations, aircraft and vehicle movements are controlled by the tower. It is critical that aircraft, vehicles, people and animals do not cross the active runway boundaries marked by yellow lines. Any incursion of an active runway could result in our loss of privileges at the airport. So . . . please be responsible and maintain control of children and animals at all times.

We are open late-May during Memorial Day weekend and finish at the end of September as weather permits.

Thank you.  
Ian McFall, General Manager  
7/2/21

# SOAR TRUCKEE MAP



## RESERVATIONS AND PAYMENTS

### **Reservations**

Campsites are offered only to people who are flying with Soar Truckee, people who volunteer at Soar Truckee and their families, and occasionally for authorized aviation events. Location preference will be given to returning pilots at the beginning of each season and are assigned after all outstanding bills from previous years are paid. All sites are assumed to be available for the entire season. Please check in and out at the office when arriving/departing with your RV, trailer or glider and before choosing a campsite.

### **Campsite Fees**

RV/Trailer camping fees due upon arrival and are \$20 per night, or \$125 per month, or \$100 per month if the entire season (June through the end of September) is prepaid. Charges for May will be proportional for when the campsite is first occupied. Payment is due upon reservation.

### **Check-In/Check-Out**

Check in at the office when you arrive and check out when you depart. Check in and checkout times are during office hours: Monday through Sunday 9 AM to 5 PM.

### **Payment**

Cash, check, or credit cards are accepted.

### **Cancellation/Refund**

We understand life happens. If you need to cancel your campsite reservation, please call the office 24 hours in advance. There is no cancellation fee. Please check with the staff about possible refunds.

## AMENITIES

### **Battery Charging Station for Glider Batteries**

Located next to the Office, there are cubbies that you can label with your glider number to use for small items you may need. The Battery Charging Station does NOT accommodate motor glider batteries. Use will cause the electrical system at Soar Truckee to go down.

### **BBQs**

Saturday night BBQs are open to everyone; come join the family and let us get to know you as we develop long and mutually rewarding relationships. The area around Truckee offers some of the best and most challenging soaring in the country; stay safe and enjoy!

### **Electricity**

There is no electricity hookup at the camping sites. Solar panels for your rig can be used.

### **FedEx**

FedEx services are available at the following locations:

FedEx Authorized ship-center  
11260 Donner Pass Rd  
Unit C1  
Truckee, CA 96161  
# 530-587-1620

FedEx dropbox  
12242 Business Park Dr  
Truckee, CA 96161  
United States

### **Golf Carts**

Golf carts may only be driven by adults (18 years of age or older) who have been trained in TTSA safety and security operations and TTSA Line Crew.

Golf carts are to be used primarily for moving gliders to/from the launch/landing areas.

Using a golf cart to go to a campsite to retrieve or drop off something is permissible only if the journey includes an immediate return and the golf cart is not needed for a different glider activity and with permission from office staff.

### **Lost and Found**

The office maintains a lost and found container.

### **Mail Service**

There is no postal service available at Soar Truckee.

### **Microwave**

A community use microwave is located in the Shedo. Please clean it after use.

### **Spare keys**

Spare key storage for your vehicle/trailer/camper is available in the office; consult with office staff for instructions.

### **Suggestion Box**

A suggestion box is located just outside the office door entrance. Any ideas and suggestions are welcome.

### **Vehicle Washing**

RVs/trailers/vehicles are allowed to be washed near the parking lot.

### **Water Tanks**

The glider water tanks are available to fill your RV/trailer water supply. Contact one of the Soar Truckee ground ops staff for assistance.

### **WIFI**

The airport WIFI is open to all but has limited range. A campsite closer to the airport might benefit from a booster. Outer-lying campsites will need a mobile WIFI hotspot.

## HEALTH AND SAFETY

### **AED**

An Automated External Defibrillator is a mobile device used when a person is suffering a cardiac arrest. The device is easy to use and designed to assess one's heart rhythm and give an electric shock, if indicated, to restart the heart. Anyone trained in CPR can use the device. Soar Truckee is hoping to have one soon. The device will be located on the Northwest exterior wall of the office, next to the office entrance.

### **Alcohol**

Alcoholic beverage consumption during evening activities is allowed. Please do not drink and drive.

### **Covid-19**

Soar Truckee leadership is actively monitoring governing authority procedure guidelines. In general, maintain social distance six feet from any person outside one's own household and wear a mask when inside a public building. As guidelines become more lenient, we continue to recommend that you wash hands frequently.

### **Critters**

We've talked about bears, but there have been documented cases of the Plague obtained by hanging around chipmunks. Mice, voles and other critters live in this habitat. Use due diligence to keep yourself, your family and visitors, and your belongings safe.

### **Driving at Soar Truckee**

Please stay on established roads.

### **Emergencies**

In the event of an accident or incident on the property, call 911 and give the location. Other emergency phone numbers are in the office. Please stop by and pick up a copy.

### **Fellow Aviators**

Don't be alarmed - bats fly around at dusk and help with mosquitoes.  
Birds are nesting at Soar Truckee during the summer. Be mindful of their needs.

### **Fire/Emergency Evacuation Plan**

A fire/emergency evacuation plans are included in these guidelines (see pages12-15). Please review the plans, consider an evacuation drill to be prepared should a fire or emergency occur.

### **Illicit and/or Recreational Substances**

Because Soar Truckee is leased on airport land, there is zero tolerance for any illicit and/or recreational substance use.

### **Ticks and Mosquitoes**

And yes, ticks are around also. So protect yourself from Lyme and other tick born diseases.

### **Tobacco Products**

Soar Truckee is a smoke free facility, including campsites.



## GENERAL GUIDELINES

### **Campsite Appearance**

Your campsite shall remain neat and clean at all times. The site will remain clean of trash, debris, and unused items.

While at the campsite, be aware of bears! Keep any and all food properly stored. All garbage should be taken to the dumpster in the parking lot.

When vacating the campsite, remove all items you came in with. "Leave no Trace".

### **Children**

Visiting children, especially those under 13 years of age, must be closely supervised at all times. When supervised, children are free to play in their designated campsite areas or the meeting area behind the office.

### **Cleanliness and Upkeep of Facilities and Grounds**

Janitorial services are limited. Please clean up after yourselves, leaving any area ready for the next person to use.

### **Discrimination**

Soar Truckee does not discriminate based on race, color, national origin, sex, physical disability or creed.

### **Drones**

Because the campsites are located on airport property, drone use is not allowed.

### **Dump Station**

Soar Truckee grounds do not have a dump station. Please do not dispose of any drain water (gray or black). There are several available dump stations in Truckee for a fee.

### **Ejection/Removal**

Soar Truckee has the right to eject or remove a person(s) from the premises and notify the appropriate law enforcement authorities should any of the following apply:

- Is not a registered guest or visitor of Soar Truckee property
- Remains on the Soar Truckee property beyond the agreed upon departure time and date
- Defaults in the payment of any lawfully imposed registration
- Creates a disturbance that denies others their right to enjoy the Soar Truckee property and that is necessary for the preservation of public peace, health, and safety
- Violates any federal, state, or local law

### **Fires**

At the campsites, there are NO open-pit fires or outside cooking equipment, etc., per Truckee Tahoe Airport regulations. The only place to BBQ or use outdoor cooking equipment is near the Shedo behind the office. The only place to have an open-pit fire is the metal fire pit behind the office, for use only on Saturday nights and when there is no Red Flag Warning in effect. The last person leaving the fire must make sure it is "dead out."

### **Fireworks and Firearms**

Fireworks and firearms are prohibited on airport property, including Soar Truckee leased land.

### **Generators/Solar Panels**

External camping generators/solar panels need to be on mineral level ground with five feet of clearance surrounding them. Generators/solar panels may be placed on pavers. Pavers need to be removed at the end of the season.

### **Parking Vehicles**

Please park any vehicle (including cars, trucks, electric bikes, motorcycles, bicycles) in the parking lot or at the assigned campsite.

### **Pets**

Pets must be leashed at all times. Pets are not allowed near the flagpole lawn or golf carts. Clean up after your pets. A pet waste station is available near the office for your favorite pet's refuse.

### **Photography**

Soar Truckee staff may take photos or video for marketing purposes. Please inform **your family and visitors**. **If anyone wishes to opt out, please inform the office staff.**

### **Quiet Hours**

Quiet hours are between 10 PM and 7 AM unless there is a medical necessity for generator use.

### **Site Occupancy**

Each campsite is limited to 1 RV/trailer or tent and 2 vehicles; and up to four individuals. Additional visitors need to check in with Soar Truckee office.

### **The Need for Speed**

The speed limit at the campground is 5 mph. There's a lot of dust around here.

### **Tools**

Small tools, such as a shovel, rake, wheelbarrow, are available for use at the Shedo on the honor system. If you break it, you buy it; if you mess it up, clean it up; if you borrow it, put it back where you found it. Please ask permission from the office or ground ops staff first.

### **Trespass**

Any person who remains at the Soar Truckee property after being asked to leave by the Soar Truckee leadership for violating any of these written guidelines can be guilty of trespass, and subject to possible penalties, and removed by the Soar Truckee leadership or law enforcement.

### **Vehicle Repairs**

Minor repair/maintenance on RVs/trailers can be made if the work is done by the owner and within a short period of time due to an unforeseen event.

**Visitors**

Family members and friends are welcome to visit. It is the glider pilot's responsibility to brief them on activities at Soar Truckee including aircraft movements, safety procedures, and off-limits areas. They are free to view activities from the office porch area and viewing platform. They are welcome in the Tie down area when accompanying the pilot. The pilot is responsible for their safety. Have your daytime visitors check in at the office and leave before 10 pm.

## **FACILITIES AND GROUNDS**

### **Bathrooms**

There are two unisex bathrooms at the back of the office building and are on a septic system. Please place used feminine hygiene products in the covered trash can. A disabled bathroom stall is located near the parking lot fence.

### **BBQ Area**

The BBQ area behind the office is available for use by campsite guests. On Saturday nights around 5:45 PM, the briquettes are lit. All are welcome to show up with their favorite food to grill and side dishes to share for a family style evening meal get-together.

### **Campsites**

There are 35 camping sites for use by RV/Trailers or tent camping. Campsites may be reserved by Soar Truckee employees and glider pilots who volunteer at Soar Truckee. There are a few approved exceptions to continue to foster good neighbor relations with fellow organizations at Truckee Tahoe Airport District or aviation authorities.

### **Dumpster**

The Dumpster is located in the parking lot area to dispose of any refuse. Flatten any boxes to give as much space in the dumpster as possible since many make use of it.

### **Gate**

The gate to our driveway is open during the season. It is closed and locked if no one is on site. The office cattle guard gate is closed daily when the office closes.

### **Office**

Office hours are Monday through Sunday, 9 AM to 5 PM. The office computer and telephone are for staff use. The Soar Truckee telephone is not answered after the daily close of business.

### **Off-Limit Areas**

Off-limit areas include the runways, taxiways, and the tie down areas for those not actively involved in soaring at Soar Truckee. Truckee is a controlled airport. All runways are clearly marked. Incursion onto any active runway is a serious offense which could result in TTSA being shut down. Do NOT walk or drive golf carts or other vehicles onto the runways.

### **Outside Sink**

The sink is a place to wash dishes.

### **Recycle Bins**

Recycling bins are located next to the Shedo.

### **Refrigerator**

There is a small refrigerator located in the shedo for staff and line crew - daytime use only.

### **Shower**

There is one shower adjacent to the bathrooms. We try to conserve water. Do not leave personal items in the shower. Leave the shower ready for the next person to use.

### **The “Shedo”**

The Shedo is a community shed located across the gravel from the bathrooms. It holds tools, supplies, the music system, and is a space for the occasional small gathering to keep out of the wind or for food preparation.

### **Viewing Platform**

The Sergio and Jim Memorial Platform is located behind the trainer planes and is an optional waiting area for guests.

## **FIRE SAFETY**

- **Safety zones in the campsites** – Because of the extreme fire risk, the Fire Marshal and Truckee Tahoe Airport Authority have urged Soar Truckee to make a five foot clearance to “mineral level” (i.e. dirt) under and around camping vehicles, transportation vehicles, and any external generators/solar panels.
- **Site cleanliness/pine needles** – yearly removal of pine needles in a camping site is a part of annual maintenance completed by the pilot residing at the site
- **Fire Extinguishers** – every camping site is now required to have a fire extinguisher on hand. ABC type is preferred.

# Soar Truckee (TTSA) Pre-Emergency Plan

## PRE-EMERGENCY PLANNING for EVERYONE

- Review this emergency plan with your family
- Agree in advance what family members should do if you are apart from one another in an emergency
- Establish a meeting place: The SOAR TRUCKEE OFFICE
- Become familiar with more than one evacuation route. For Soar Truckee, it is the Martis Dam Road
- Decide who to call out of the area as an emergency contact and inform the Soar Truckee office
- Plan how to care for pet(s)
- Check and restock four days of emergency supplies
- Video/photograph personal inventory for insurance
- Make sure you have adequate insurance
- Keep important computer files in a safe location
- Check flashlights and have extra batteries
- Check potable water and fire extinguishers
- Have a wrench attached to propane tanks
- Maintain more than one half tank fuel in vehicles
- Keep fire defensible space around your site
- Test smoke detectors and carbon monoxide detectors

## HAVE A SURVIVAL KIT

- First aid kit
- One gallon drinking water per person per day
- Freeze dried and can food, manual can opener
- Items for children
- Fire starter or waterproof matches
- Camp stove with fuel
- Battery operated radio with extra batteries
- Playing cards, games, books to stay busy
- Hygiene supplies, extra warm clothing, blankets, extra shoes/boots

Have a “GO” Bag ready.

## The Six P’s

Keep the Six P’s ready in case of immediate evacuation

- People and pets
- Papers, phone numbers, and important documents
- Prescriptions, vitamins and eye glasses
- Pictures and irreplaceable memorabilia
- Personal computer hard drive and discs
- “Plastic” (credit cards, ATM cards), and cash

## FOR PREPARATION at SOAR TRUCKEE CAMPSITES/PARKING

- Road and driveways have 12 feet of good surface with 10 feet of vegetation management on both sides and 15 feet of vertical clearance
- Have turn around areas wide enough for emergency vehicles
- Have reflective address signage
- Remove dead leaves/vegetation at least five feet around your vehicles
- Tree limbs should be minimum of 10 feet from any stove pipes. Ensure stove pipes have a collared spark arrester
- 10 feet clearance from propane tanks
- Vents are screened with 1/8 inch metal wire mesh to catch embers

## RED FLAG WARNING

**Red flag warnings are issued by the National Weather service when any combination of the below conditions can produce extreme fire behavior. These include:**

- Strong winds more than 25 mph
- High temperature
- Low humidity, less than 20 percent
- Dry fuels
- Possibility of dry lightning strikes

Download a weather app to receive Red Flag Warnings. One option is [weather.gov/subscribe](https://www.weather.gov/subscribe)

## PSPS (Public Safety Power Shutoff)

Energy Companies may turn off power when extreme weather conditions exist.

## EMERGENCY COMMUNICATION

In a local emergency in the Town of Truckee:

Turn to local radio stations:

1670 AM

101.5 FM – KTKE

780 AM – KOH

HI-LO Siren

Nevada County Sheriff's Dept and the Truckee Fire District have a new evacuation siren on their vehicles. It's called HI-LO Siren. Check out [readyNevadaCounty.org](https://www.readyNevadaCounty.org) to hear the sound. It means evacuate immediately... "HI-LO MEANS GO"

## Emergency Evacuation Language

- *Immediate evacuation order* – immediately leave
- *Evacuation warning* – potential threat to life and property
- *Shelter-in-place* – stay at current location. Meet at Soar Truckee Office.
- *Rescue* – emergency actions to recover and remove people

**211 Connecting point** – free information about community services available during an emergency

**CodeRED** – free communication to sign up for emergency alerts on your cell phone

**Nixle Everbridge App** – text 96161 to 888777 to opt-in for emergency alert notification system

NOTE: - if cell phone towers and land lines are not working, there is no guarantee you will receive CodeRed or Nixle alerts. Monitor local media.



# SOAR TRUCKEE EVACUATION PLAN

## IF AN EVACUATION IS ANNOUNCED

- Implement Soar Truckee's Emergency Plan and this Evacuation Plan
- CodeRED is used by emergency personnel to notify you of an evacuation. The emergency calls originate from 866.419.5000. Non emergency calls are from 855.969.4636.
- Tune in to local media for up to the minute information: KVMR 89.5 FM or 105.1 FM is Nevada County's emergency information station
- Call CalFire information line: 530.823.4083 should you need
- Register your cell phone for local emergency notifications.  
<http://www.mynevadacounty.com/nc/igs/oes> look for the CodeRED link
- 211. This is a free community service to provide nonemergency information including evacuation routes, mass shelter/housing options; food and water; social services; family reunification status, animal evacuation information; traffic and road closures

## EVACUATION ORDER CHECKLIST

**The evacuation destination will be:** SOAR TRUCKEE OFFICE

**Possible evacuation centers/shelters will be:** SOAR TRUCKEE OFFICE, TRUCKEE TAHOE AIRPORT TERMINAL

Check in with Soar Truckee office if there is time and you decide to leave the campground

Soar Truckee guests and personnel will meet at: SOAR TRUCKEE OFFICE  
EMERGENCY EVACUATION LANGUAGE

- *Immediate evacuation order* – immediately leave
- *Evacuation warning* – potential threat to life and property
- *Shelter-in-place* – stay at current location
- *Rescue* – emergency actions to recover and remove people

**Thank you for preparing!**

**“Bear Free” (sung to “Born Free”)**

**Bear Free, Soar Truckee is bear free  
No trash left is our plea  
Enjoy this special place now**

**Live Free with bears that surround you  
Let nature astound you  
Each time you look at a star**

**Stay Free, clean campsites, a treasure  
You’re free as the rising air  
So there’s no need to despair**

**Bear Free, and life is worth soaring  
Always worth exploring  
‘Cause you’re bear free**

**You’re free as the rising air  
So there’s no need to despair**

**Bear free, and life is worth soaring  
Always worth exploring  
‘Cause you’re bear free**

**L Ravetti  
040921**

## SIGNATURE OF AGREEMENT

Soar Truckee management reserves the right to refuse service, limit the length of stay and the number of persons or vehicles per site and/or evict any person or party without refund.

By signing this document, you agree to hold Soar Truckee harmless for any injury to your person or to any of your visitors, and for any damage that may occur to your property, including but not limited to automobiles, gliders, trailers, and/or RV's, including contents thereof, while on Soar Truckee property. Soar Truckee is not responsible for the security of your glider and/or RV/camper or other personal items.

By signing below, you acknowledge that you have read and understand the Soar Truckee Facility and Camping Guidelines and agree to abide by them.

**Printed Name:** \_\_\_\_\_ **Campsite#** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Campsite#** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Campsite#** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Campsite#** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Campsite#** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Campsite#** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Campsite#** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Campsite#** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Campsite#** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_